



**PUBLIC NOTICE
THE ELOY CITY COUNCIL**

Meets

MONDAY, JULY 25, 2022

6:00 PM

ELOY CITY COUNCIL CHAMBERS

595 NORTH C STREET

ELOY, ARIZONA 85131

**For a
WORK SESSION**

AGENDA

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Unscheduled Public Appearances

V. Discussion Items

A. Report from the City Manager on the storm damage and major power outage that occurred in Eloy on July 17, 2022

B. Discussion from the Mayor and Councilmembers as it pertains to policy governing discretionary spending, use of the City of Eloy issued credit cards, and travel for City Council.

David Malewitz

VI. Adjournment

POSTED BY 5:00 P.M. ON WEDNESDAY, JULY 20, 2022, AT ELOY CITY HALL, ELOY POST OFFICE, TROY THOMAS COMMUNITY CENTER, TOLTEC COMMUNITY/SENIOR CENTER AND CITY WEBSITE: www.elayaz.gov

Mary Myers, MMC, CPM
City Clerk

INDIVIDUALS WITH SPECIAL ACCESSIBILITY NEEDS MAY CONTACT LORENA LaSALDE-RIOS, ADA COORDINATOR FOR THE CITY OF ELOY AT 520-466-9201 OR 520-466-7455 (TDD). IF POSSIBLE, SUCH

REQUESTS SHOULD BE MADE 72 HOURS IN ADVANCE. ONE OR MORE MEMBERS OF THE COUNCIL AND/OR STAFF MAY PARTICIPATE BY TELEPHONIC OR VIDEO MEANS.

CITY OF ELOY
REQUEST FOR COUNCIL ACTION

Agenda Item: **V.B.**

Date: **7/25/2022**

Date submitted:
07/19/2022

Action: Other

Subject: Discussion from the Mayor and Councilmembers as it pertains to policy governing discretionary spending, use of the City of Eloy issued credit cards, and travel for City Council.

Date requested:
7/25/2022

TO: Mayor and City Council

FROM: David Malewitz, City Manager

RECOMMENDATION:

Discussion from the Mayor and Councilmembers as it pertains to policy governing discretionary spending, use of the City of Eloy issued credit cards, and travel for City Council.

DISCUSSION:

At the request of the City Council to hold a work session, questions were raised by Councilmembers during the recent FY 2022/2023 budget development meetings regarding how monies within the City Council budget are allocated and spent on travel and training. In response, staff has prepared draft policies for review and discussion related to City Council discretionary spending, use of a City of Eloy issued credit card and reimbursement for travel expenses associated with City of Eloy business. Staff members will be present to assist in answering questions related to expenditure spending.

FISCAL IMPACT:

None

Approved as to Form:



Stephen R. Cooper, City Attorney

RESOLUTION NO. XX-XXXX

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF ELOY, PINAL COUNTY, ARIZONA, ADOPTING A DISCRETIONARY FUNDS POLICY FOR PUBLIC OFFICIALS ENTITLED “CITY OF ELOY DISCRETIONARY FUNDS FOR ELECTED OFFICIALS”

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL of the City of Eloy, Pinal County, Arizona, as follows:

WHEREAS, the Eloy City Council desires to ensure and promote an environment of honesty, integrity, impartiality, openness, and transparency in all its affairs; and

WHEREAS, the Eloy City Council has determined to advance this cause by adopting a Discretionary Funds Policy and

WHEREAS, this Discretionary Funds Policy shall apply to all elected officials; and

WHEREAS, this Discretionary Funds Policy is to detail the proper procedure and appropriate uses of City Council Discretionary Funds intended to establish the fiscal limits of discretionary funds and both permitted and restricted use of the discretionary funds.

NOW THEREFORE, IT BE RESOLVED that the Mayor and City Council of the City of Eloy hereby adopts the following Discretionary Funds Policy:

DISCRETIONARY FUNDS

This policy applies to all City of Eloy City Councilmembers. This policy provides for the fiscal limits of Discretionary Funds and both permitted and restricted use of Discretionary Funds. **The** City Councilmember shall follow the procedures set forth in the City of Eloy Purchasing Policy for purchases and all discretionary donations or purchases of \$500 or higher, require prior written approval by the City Manager or designee. Should the City Manager not approve the purchase or donation, the Councilmember or City Manager may present the purchase or donation to the City Council for consideration and approval at a City Council Meeting.

Should a City Councilmember wish to make a discretionary donation or purchase of \$_____ or higher, such donation or purchase shall be subject to City Council approval at a City Council Meeting.

Failure to obtain written approval from the City Manager prior to making a a donation or purchase over \$500 may be considered to be a violation of City of Eloy City Council Resolution 21-1505, **“CITY OF ELOY CODE OF ETHICS POLICY FOR ELECTED OFFICIALS”**

City Councilmembers are prohibited from making purchases of items for personal use through the City’s procurement process. This specifically refers to items ordered for a City Councilmember’s personal use and billed to the City of Eloy on a vendor’s invoice.

The Mayor and Councilmembers shall not be involved in any activity which conflicts with their responsibilities to the City and its residents. Any personal affiliations including family, friends, financial holdings, or business associates that could be an undue influence on City business must be disclosed. In addition, the Mayor and Councilmembers shall refrain from using discretionary funds related to voting on, or lobbying for, issues that pose a conflict or violate the principles of the City of Eloy Code of Ethics Policy for Elected Officials and the City of Eloy Purchasing Policy.

PERMITTED USES

The following are permitted uses of Discretionary Funds:

- Training, conferences and related expenses including, but not limited to, travel and lodging related to City of Eloy business.
- Contributions to nonprofit organizations for programs or projects that benefit City of Eloy residents.
- Payment or reimbursement of expenses such as equipment rentals, solid waste disposal fees, necessary permit and/or use fees incurred as part of local neighborhood or community events.

After the use of discretionary funds, the Mayor or Councilmember shall provide the following documentation:

- the recipient of the funds and what the funds were used for;
- the specific amount used; and
- an acknowledgement that the money came from the Council Member's Discretionary Funds.

RESTRICTIONS

The use of Discretionary Funds must only be for City business. Any property that is acquired with the use of Discretionary Funds will remain the sole property of the City, except for items of clothing. Any applicable bidding requirements or conditions of the City's Purchasing Code must be satisfied prior to use of Discretionary Funds. If there is an acknowledgement of the source of funds, the City shall be acknowledged for providing the funds.

VIOLATIONS

If any City Councilmember has been deemed to be in violation of this Policy, that person may be required to reimburse the City for any funds expended not in accordance with this Policy and such action may be considered to be a violation of City of Eloy City Council Resolution 21-1505, **“CITY OF ELOY CODE OF ETHICS POLICY FOR ELECTED OFFICIALS”**.

PASSED AND ADOPTED BY THE Mayor and Council of the City of Eloy, Pinal County,
Arizona, this th day of 2022

Micah Powell, Mayor

ATTEST:

Mary Myers, City Clerk

APPROVED AS TO FORM:

Stephen R. Cooper, City Attorney

DRAFT



CITY OF ELOY CREDIT CARD POLICY

Introduction

The City of Eloy (the City) credit card is a purchase card system benefiting the City and the City's authorized user of the credit card by allowing purchases to be made from vendors for certain types of goods and/or services that are not available through other procurement means or from different vendors.

Policy

Delegation of City purchasing authority governs using the credit card to purchase materials and services. Use of this card is restricted to purchasing goods or services that **cannot** be procured through normal procedures. All goods and services purchased by the City should be acquired through credit extended by the City's vendors to the City whenever possible and paid by approved invoice within the agreed credit terms of the vendor. The card user agrees to comply with all applicable City policies and procedures that are in this agreement.

Cardholder Performance

The cardholder should review and approve all credit card purchases and is responsible for ensuring that they have met all of the requirements specified for using the card.

An issued credit card or card account number should always be treated with the utmost care, kept in a secure location, and protected from misuse by unauthorized users. At no time should anyone write down credit card numbers or share credit card numbers for use. Users should use a credit card for internet purchases to ensure that the site utilizes industry-recognized encryption transmission tools.

Compliance with Policy, Violations, and Consequences

Purchases made under this credit card policy and agreement shall comply with the City's Purchasing Policy. No one-time purchase over \$500 is permitted without first having obtained a Purchase Order from the Finance Department.

Card user violations of this agreement or any policy regarding the purchase of goods or services will be investigated and may result in any or all of the following actions, but not limited to:

- written warning
- revocation of credit card privileges
- cancellation of delegation of purchasing authority
- criminal prosecution

Human error and extraordinary circumstances may be considered when investigating any violation of this agreement. The City Manager, Finance Director, or designees have the authority to investigate and to determine whether a violation of purchasing or credit card policy has occurred and to determine action deemed most appropriate pursuant to applicable law and/or City policy.

Violations of credit card usage include but are not limited to:

- Purchase of items for personal use
- Use of the credit card for cash advances
- Use of the credit card to pay for Uber and Lift rides
- Storing credit card account information for online purchases
- Failure to return the credit card when the card user is reassigned, terminated, or upon request
- Failure to turn in packing slips, receipts, or other backup documentation to the City Finance Department
- Writing down the credit card or card account number when not authorized

Application for Credit Card

City Council members requiring a City-issued credit card will make an application through the City Clerk to the City Manager. The Finance Director will secure the card through the bank or service under contract to the City for that purpose.

Authorized and Cancellation of the Credit Card

The credit card remains the property of the City. It may not be transferred to, assigned to, or used by anyone other than an authorized user of the City. Users of the credit card are accountable for the activity on the card. When a card is issued, the City Clerk or City Manager will act as a liaison to the cardholder to assist with any concerns. The issuer or the City may suspend or cancel user privileges at any time for any reason. If the user is in possession of a card, the user will surrender the credit card upon request to the City or to any authorized agent of the issuer.

Receipts

It is the responsibility of the credit card user to obtain transaction receipts from the merchant each time the credit card is used, including telephone and internet charges. The credit holder shall turn in all receipts to the City Clerk, who will reconcile statements monthly. The credit card holder will need to indicate the purpose of the charge on the documentation. The cardholder must attach a signed memo containing the above information if an original receipt or other document has been misplaced.

Disputed Items

It is each user's responsibility to follow up on any erroneous charges, returns, or adjustments to ensure proper credit is given on subsequent statements. In the event of disputed charges or if the cardholder has any questions, the cardholder whose name is listed on the card must contact Wells Fargo at 1-800-390-0533. All communications related to these matters must be documented and forwarded to the Finance Department.

Lost or Stolen Credit Cards

The cardholder shall immediately report lost or stolen cards to the City Clerk and/or City Manager. If not reported immediately, the cardholder will be held responsible for any fraudulent charges.

Responsibility of Credit Card Users

Authorized cardholders must use the card responsibly and in accordance with this policy. Credit card user responsibilities include, but are not limited to:

- Purchasing items for City of Eloy business use only
- Hotel/Motel travel purchases
- Never lending or sharing the credit card or card account number with unauthorized users
- Purchasing only goods and services that have received prior authorization through following the City's requisition process and which are in accordance with the City's Purchasing Policy
- Forwarding proof of purchase documents, such as sales receipts or computer print-outs, to the City Clerk immediately after internet or telephone purchase (or within five (5) days of return if on travel)

Finance Department

The Finance Director and/or designee is responsible for:

- Issuance and cancellation of credit cards
- Timely reconciliation of credit card accounts
- Appropriate record-keeping
- Audit review
- Handling these administrative duties:

- Setting credit card limitations and restrictions
- Developing and implementing internal procedures that govern City use of the credit cards
- Monitoring card usage to ensure those City policies and internal policies and procedures are being followed

- Assigning credit card privileges to authorized users
- Communicating with the City Manager when card cancellations are necessary and terminating accounts and individual authority to use

DRAFT



Application for a Wells Fargo Corporate Credit Card

Council Member Name: _____ Employee Number: _____

Social Security Number: _____ Position: _____

I am applying for a corporate credit card.

I understand and agree that:

- I bear ultimate responsibility for the card.
- I understand my credit limit is \$1,500.
- I will not use the corporate credit card to withdraw cash.
- I will not use the corporate credit card for personal expenses and will use it only for official business on behalf of the City of Eloy.
- If I misuse the card (i.e., use it otherwise than in accordance with the instructions given to me in this agreement or related policies) or otherwise fail to reconcile my expenditures within the prescribed procedures and timeframe, I authorize the City of Eloy to recover the funds through payroll deductions for any amounts incorrectly claimed or for reconciliations that are one month in arrears of the statement date.
- If the corporate credit card is lost or stolen, I will report it immediately to the City Clerk and/or City Manager.
- If I resign from the City of Eloy, I will return the card with a final reconciliation of all expenditures prior to departure.

Signature of cardholder

Date

Signature of City Clerk

Date

Signature of City Manager

Date



City of Eloy
Credit Card User Agreement

1. I understand that I am making a financial commitment on behalf of the City of Eloy and will strive to obtain the best value for the City.
2. I understand that under NO circumstance will I use the credit card to make personal purchases, either for others or myself.
3. I will follow the established credit card policy. I understand that failure to do so may result in either loss of privileges or other disciplinary actions.
4. I agree that should I willfully violate the term of this agreement, I will reimburse the City of Eloy for all incurred charges and any fees related to the collection of those charges.
5. All receipts received when making a credit card purchase will be maintained for monthly reconciliation via Wells Fargo Commercial Card Reporting.
6. I understand that I am restricted to specific limits when using the credit card for purchases.
7. I agree that should I leave Office; I will return my credit card and all appropriate documentation to the City Clerk and/or City Manager.
8. I will use the City of Eloy credit card with the highest degree of personal and professional integrity and ethics, recognizing my responsibility to the public and to the City.
9. I agree to promptly contact Wells Fargo at 1-800-231-5511 if I lose, misplace, or have my credit card stolen.

I have received, read, understand, and agree to comply with the City of Eloy credit card policy.

Card Holder Name (Print)

Card Holder Signature

Date: _____

**City of Eloy
Credit Card
Statement of Disputed Item**

Instructions: You should first make a good-faith effort to settle a claim or disputed charge directly with the vendor. If unable to resolve the dispute with the vendor, complete this form and fax to Wells Fargo. Forward a copy of this statement to the Finance Department for record keeping.

Fax to: Wells Fargo
Merchant Dispute Department
Fax # 1-800-390-0533

Cardholder Name _____ Credit card number _____

This charge appears on our statement (billing close date) _____

Transaction Date _____ Reference Number _____

Vendor Name _____

Posted Amount _____ Disputed Amount _____

Please Check only one of the following:

☐ **Unauthorized Transaction**

I did not authorize, nor did I authorize anyone else to engage in this transaction. No goods or services represented by the above charge were received by me or anyone I authorized. My credit card was in my possession at the time of the transaction.

☐ **Charge amount does not agree with the order authorizing the charge**

The amount entered on the sales receipt was changed from \$_____ to \$_____. I have enclosed a copy of the unaltered sales receipt.

☐ **Merchandise or Services Not Received**

I have not received the merchandise or services represented by the above transaction. The expected delivery date or services was _____. (On City Letterhead, please describe any attempts to resolve this matter with the vendor, the date(s) you contacted them and their response.)

☐ **Disputed Transaction**

I did engage in the above transaction, which I am now disputing. I have contacted the vendor, but I have been unable to return the merchandise and/or I have been unsuccessful in reaching an acceptable resolution with them. (On City Letterhead, please describe any attempts to resolve this matter with the vendor, the date(s) you contacted them and their response.)



Council Travel Policy

Purpose:

The City intends to provide its Council Members with adequate accommodations when traveling on City business while maintaining an obligation for reasonable use of public funds. These travel procedures are designed to provide guidelines for the appropriate use of funds. In addition, the following restrictions should be noted:

1. The City will not reimburse a Council Member for the purchase of alcoholic beverages.
2. Expenses related to relatives or other non-city individuals accompanying the City Council member will be disallowed as reimbursable expenses.
3. All advances should be processed on a timely basis.
4. Before a travel advance is issued, all previous advances must be accounted for by the City Council member by completing a Travel Reimbursement form and submitting it to the Finance Department.

Travel Authorization

All trip requests must be submitted at least two weeks before the intended travel through a completed Travel Request form. The City Clerk and City Manager must sign off this Travel Request form. All advance travel forms and requests should be submitted to the Finance Department at least two weeks before travel for the City Council member to receive per diem.

Advances

Travel advances are available for City Council members whenever they anticipate their expenses to be over \$50.00. When a City Council member uses their personal car for travel, mileage will be computed using the current IRS mileage reimbursement rate.

An Expenditure Request shall be generated for all travel. This should include the purpose and travel dates with the Travel Request form attached. Please include a copy of the agenda or itinerary.

Anyone that receives a travel advance then uses a City-issued credit card for food must return the travel advance per diem within five days of the end of the trip. If funds are not returned, the City Manager may authorize the funds to be withheld from their paycheck.

Lodging, Per-Registration, And Miscellaneous Expenses

City Council members are expected to obtain reasonable lodging relative to the area and availability where their business is being held. If a relative occupied the same room, the City Council member must get the single occupancy and receive reimbursement at that rate.

A copy of the registration form must accompany pre-registration at conferences. If the registration form does not indicate whether or not meals are included, the employee should indicate "NO MEALS" or the meals that are included with the registration fee.

Only business phone calls will be reimbursed and should be listed on the Travel Reimbursement Form.

An Expenditure Request should be prepared if travel expenses exceed the travel advance by more than \$50.00. All travel reimbursements of \$50.00 or less will be handled through the Finance Department petty cash. Please include a travel and expense line description on the travel receipt.

Meals for Pre-Approved Travel

1. Meals while on travel are paid for using the meal per diem rate method.
2. No per diem will be authorized when conference or travel events provide a meal, excluding continental breakfast. The choice to eat on your own when a meal is provided by the conference or event is not an allowable expense.
3. Per diem rate is the current federal per diem rate published by the U.S. General Services Administration (GSA) at [www.gsa.gov/travel/plan-book/per diem-rates](http://www.gsa.gov/travel/plan-book/per-diem-rates) . The per diem rate is determined by location and is broken down by breakfast, lunch, and dinner. The City does include incidental expenses of \$5.00 as per the GSA.
4. The per diem rate includes tips.
5. Receipts are not required under the meal per diem rate method when travel has been pre-approved through the Travel Request form.

Meals for Unplanned Travel

1. A detailed receipt is required for all meal purchases, whether using the City credit card, personal credit card, or cash.
2. Meals will only be reimbursed up to the per diem rate.
3. Per diem rate is the current federal per diem rate published by the U.S. General Services Administration (GSA) at [www.gsa.gov/travel/plan-book/per diem-rates](http://www.gsa.gov/travel/plan-book/per-diem-rates) . The per diem rate is determined by location and is broken down by breakfast, lunch, and dinner. The City does include incidental expenses of \$5.00 as per the GSA.
4. The per diem rate includes tips.
5. In the instance that a City credit card is used to pay for a meal expense that has been advanced through the issuance of a per diem check, then the meal advancement must be paid back to the City within five (5) business days.

Overnight Travel

1. If travel includes an overnight stay, use the following information to ascertain which meals are covered.
 - a. Breakfast - In business travel status at or before 7:00 a.m.
 - b. Lunch - In business travel status between 11:00 a.m. and 2:00 p.m.
 - c. Dinner - In business travel status between 6:00 p.m. and 8:00 p.m.
2. If travel does NOT include an overnight stay, only lunch per diem will be provided with respect to meals. The exception to this is if the travel time commences before 6:00 a.m. or ends at 7:00 p.m. or later. Please be sure to provide specific support for non-overnight trips requiring more than a per diem request for lunch(es).
3. If the conference or training is held within 50 miles of the City of Eloy limits, no meal per diem will be afforded.
4. If the conference or training is held within 50 miles of the City of Eloy limits, an agenda or itinerary must be attached to qualify for per diem.

CITY OF ELOY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CITY COUNCIL</u>					
10-410-1101	SALARY	.00	65,742.86	79,200.00	13,457.14	83.0
10-410-1201	SOCIAL SECURITY/MEDICARE	.00	5,416.32	6,060.00	643.68	89.4
10-410-1206	WORKERS' COMPENSATION	.00	169.92	220.00	50.08	77.2
10-410-2101	OFFICE SUPPLIES	.00	1,299.94	1,500.00	200.06	86.7
10-410-2150	MISCELLANEOUS OTHER OPERATING	.00	4,869.82	7,000.00	2,130.18	69.6
10-410-2590	OUTSIDE PROFESSIONAL SERVICES	.00	40.42	.00	(40.42)	.0
10-410-2705	TRAVEL - MAYOR POWELL	.00	3,729.22	4,500.00	770.78	82.9
10-410-2706	TRAVEL - VICE MAYOR SYNDER	.00	3,075.17	4,000.00	924.83	76.9
10-410-2707	TRAVEL - COUNCIL CURTIS	.00	393.22	3,500.00	3,106.78	11.2
10-410-2708	TRAVEL - COUNCIL S. RODRIGUEZ	.00	4,416.15	3,500.00	(916.15)	126.2
10-410-2709	TRAVEL - COUNCIL GARCIA	.00	3,340.62	3,500.00	159.38	95.5
10-410-2710	TRAVEL - COUNCIL A. RODRIGUEZ	.00	3,808.11	3,500.00	(308.11)	108.8
10-410-2711	TRAVEL - COUNCIL REUTER	.00	348.22	3,500.00	3,151.78	10.0
10-410-2714	COUNCIL REGISTRATION FEE	.00	6,001.00	9,000.00	2,999.00	66.7
10-410-2804	MEMBERSHIPS & SUBSCRIPTIONS	.00	3,198.00	4,000.00	802.00	80.0
10-410-2850	EMPLOYEE APPRECIATION EXPENSES	.00	8,742.61	10,000.00	1,257.39	87.4
10-410-2851	CHAMBER OF COMMERCE CONTRIB	.00	52,591.86	46,000.00	(6,591.86)	114.3
10-410-2852	SUNLAND VISITORS CENTER CONTRI	.00	18,000.00	18,000.00	.00	100.0
10-410-2854	CORAZON DE LATINOS UNIDOS	.00	10,000.00	10,000.00	.00	100.0
10-410-2856	PINAL ALLIANCE	.00	10,000.00	10,000.00	.00	100.0
10-410-2857	CAG MEMBERSHIP	.00	7,057.79	8,700.00	1,642.21	81.1
10-410-2858	CESAR CHAVEZ CELEBRATION	.00	500.00	500.00	.00	100.0
10-410-2860	COUNCIL'S CONTINGENCY	.00	9,546.41	18,500.00	8,953.59	51.6
10-410-2862	VETERANS CENTER	.00	2,500.00	2,500.00	.00	100.0
10-410-2873	MEMBERSHIP-LEAGUE OF CITIES	.00	15,094.00	15,100.00	6.00	100.0
	TOTAL CITY COUNCIL	.00	239,881.66	272,280.00	32,398.34	88.1
	TOTAL FUND EXPENDITURES	.00	239,881.66	272,280.00	32,398.34	88.1

CITY OF ELOY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CITY COUNCIL</u>					
10-410-1101	SALARY	5,900.00	5,900.00	79,200.00	73,300.00	7.5
10-410-1201	SOCIAL SECURITY/MEDICARE	451.36	451.36	6,060.00	5,608.64	7.5
10-410-1206	WORKERS' COMPENSATION	14.16	14.16	200.00	185.84	7.1
10-410-2101	OFFICE SUPPLIES	.00	.00	1,500.00	1,500.00	.0
10-410-2150	MISCELLANEOUS OTHER OPERATING	.00	.00	2,000.00	2,000.00	.0
10-410-2705	TRAVEL - MAYOR POWELL	.00	.00	4,500.00	4,500.00	.0
10-410-2706	TRAVEL - VICE MAYOR SYNDER	.00	.00	4,000.00	4,000.00	.0
10-410-2707	TRAVEL - COUNCIL CURTIS	.00	.00	3,500.00	3,500.00	.0
10-410-2708	TRAVEL - COUNCIL S. RODRIGUEZ	.00	.00	3,500.00	3,500.00	.0
10-410-2709	TRAVEL - COUNCIL GARCIA	.00	.00	3,500.00	3,500.00	.0
10-410-2710	TRAVEL - COUNCIL A. RODRIGUEZ	.00	.00	3,500.00	3,500.00	.0
10-410-2711	TRAVEL - COUNCIL REUTER	.00	.00	3,500.00	3,500.00	.0
10-410-2714	COUNCIL REGISTRATION FEE	.00	.00	9,000.00	9,000.00	.0
10-410-2804	MEMBERSHIPS & SUBSCRIPTIONS	.00	.00	2,500.00	2,500.00	.0
10-410-2850	EMPLOYEE APPRECIATION EXPENSES	.00	.00	10,000.00	10,000.00	.0
10-410-2851	CHAMBER OF COMMERCE CONTRIB	.00	.00	46,000.00	46,000.00	.0
10-410-2852	SUNLAND VISITORS CENTER CONTRI	.00	.00	19,800.00	19,800.00	.0
10-410-2854	CORAZON DE LATINOS UNIDOS	.00	.00	10,000.00	10,000.00	.0
10-410-2856	PINAL ALLIANCE	.00	.00	10,000.00	10,000.00	.0
10-410-2857	CAG MEMBERSHIP	.00	.00	8,700.00	8,700.00	.0
10-410-2858	CESAR CHAVEZ CELEBRATION	.00	.00	500.00	500.00	.0
10-410-2860	COUNCIL'S CONTINGENCY	.00	.00	18,500.00	18,500.00	.0
10-410-2862	VETERANS CENTER	.00	.00	2,500.00	2,500.00	.0
10-410-2873	MEMBERSHIP-LEAGUE OF CITIES	12,899.00	12,899.00	15,100.00	2,201.00	85.4
10-410-2876	TAZ BOXING ORGANIZATION	.00	.00	5,000.00	5,000.00	.0
10-410-2877	THE HOPE COALITION	.00	.00	5,000.00	5,000.00	.0
	TOTAL CITY COUNCIL	19,264.52	19,264.52	277,560.00	258,295.48	6.9
	TOTAL FUND EXPENDITURES	19,264.52	19,264.52	277,560.00	258,295.48	6.9