



CITY OF ELOY

PUBLIC NOTICE
ELOY CEMETERY COMMITTEE MEETING
Tuesday, May 14, 2019, 5:00 PM
Eloy City Council Chambers
595 North C Street
Eloy, Arizona 85131

AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Appearances from the Floor

Individuals wishing to **ADDRESS THE COMMITTEE** may do so by signing in on a form provided by the Committee Secretary, identifying the topic(s) or agenda item(s). **ACTION** taken as a result of public comment regarding non agenda items will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date. During an open session, the Committee shall not hear personal complaints against City personnel or a person connected with the City. **TIME LIMIT FOR SPEAKERS WILL BE AT THE DISCRETION OF THE COMMITTEE CHAIRPERSON.**

Director's Report:

- A. Burials and Work Orders
- B. Cemetery Maintenance
- C. Memorial Day Event
- D. Cemetery Identification Markers

VI. Approval of Minutes

- A. September 17, 2018

VII. Business: Possible Discussion and/or Action on the Following:

- A. Appointment of a Chairperson for 2019
- B. Appointment of a Vice-Chairperson for 2019

- C. Discussion on current administrative practice of scheduling burials at the Eloy Memorial Park.

VIII. Adjournment

THURSDAY, MAY 9, 2019, BY 5:00 P.M. POSTED BY AT ELOY CITY HALL, ELOY POST OFFICE, TROY THOMAS COMMUNITY CENTER, TOLTEC COMMUNITY/SENIOR CENTER AND CITY WEBSITE: www.elayaz.gov

A handwritten signature in cursive script that reads "Mary Myers". The signature is written in black ink and is positioned above a solid horizontal line.

Mary Myers, CMC
City Clerk

INDIVIDUALS WITH SPECIAL ACCESSIBILITY NEEDS MAY CONTACT LORENA LaSALDE-RIOS, ADA COORDINATOR FOR THE CITY OF ELOY AT 520-466-9201 OR 520-466-7455 (TDD). IF POSSIBLE, SUCH REQUESTS SHOULD BE MADE 72 HOURS IN ADVANCE. ONE OR MORE MEMBERS OF THE COMMITTEE AND/OR STAFF MAY PARTICIPATE BY TELEPHONIC OR VIDEO MEANS.

**MINUTES OF
THE ELOY CEMETERY COMMITTEE
CITY OF ELOY
628 NORTH MAIN STREET
ELOY, ARIZONA 85131
SEPTEMBER 17, 2018
5:30 P.M.**

Staff Present: Paul Anchondo-Community Services Director; Mary Myers-Committee Secretary; Lorena LaSalde-Rios-Administrative Assistant; Jerry Calvillo-Parks Superintendent

I. CALL TO ORDER

Chairman Tidwell called the meeting to order at approximately 5:30 p.m.

II. PLEDGE OF ALLEGIANCE

Vice Chairman Powell led the Committee and the public in the Pledge of Allegiance.

III. ROLL CALL

Committee Members Present: J.W. Tidwell-Chairman; Micah Powell-Vice Chairman; Natasha Tidwell; Steven Paulson; Elva Lile; Marie Botello; Andrew Rodriguez

Committee Members Absent: None

IV. APPEARANCES FROM THE FLOOR

None

V. DIRECTOR'S REPORT

Mr. Anchondo conveyed the following communications to the Committee:

a. **Burials and work orders**

Since last report (3/9/18) the parks crew has conducted 26 burials; completed 29 headstones settings and 12 miscellaneous work orders at the cemetery.

b. **Cemetery Maintenance**

- The parks crew will be cutting back on watering the parks due to the change in the weather season.
- The pump at the cemetery is in need of report. It will cost approximately \$3000 to repair.
- Wrought iron was installed to complete the fencing around the cemetery shop. The fencing consists of brick pillars with wrought iron between them.

c. **Memorial Day Event Recap**

Staff arrived at sunup to prepare the park for the event. Mr. Anchondo said the event was well attended.

d. **All Souls Day**

The event will be held November 2nd at the park. Mr. Anchondo stated that this is an annual event that St. Helen Catholic Church does every year at the cemetery.

VI. APPROVAL OF MINUTES

Motion by Vice Chairman Powell, seconded by Mr. Paulson to approve the March 19, 2018 meeting minutes as presented, passed unanimously.

VII. BUSINESS

No business items were submitted for this meeting.

VIII. ADJOURNMENT

There being no further business, Chairman Tidwell adjourned the meeting at approximately 5:40 p.m.

J.W. Tidwell, Chairman

ATTEST:

Mary Myers, Committee Secretary

**CITY OF ELOY
REQUEST FOR COMMITTEE ACTION**

Agenda Item: **VII.C.**

Date: **5/14/2019**

Date submitted:
5/8/2019

Action: Other

Subject: Discussion on current administrative practice of scheduling burials at the Eloy Memorial Park.

Date requested:
5/14/2019

TO: Cemetery Committee

FROM: Paul Anchondo

RECOMMENDATION:

Staff recommends to apply administrative discretion to adjust the current practice to allow for a shorter time frame in between burials provided that safety, and the proximity of burial plots in question are taken into consideration before receiving final approval.

DISCUSSION:

The City of Eloy's Administrative and Community Services Departments work in concert in scheduling all cemetery burials at Eloy Memorial Park. Over the years, when faced with the scenario of scheduling two burials on the same day, it has been standard administrative practice, to allow four hours between body burials. This four hour window begins from the start time of the funeral service of the first scheduled burial of the day in question. For example: Under current practice, if there is a morning burial service scheduled to begin at 10 AM, the earliest a second burial will be scheduled is 2PM. The four hour time frame in between burials provides staff the needed time to prepare for a second service, limits potential safety risks and allows families time to privately grieve/mourn the loss of a loved one without the interruption of a second family arriving at the cemetery for a burial service. Recently, this practice has come into question, and at the request of the Cemetery Chairman, has been brought forth before the committee for discussion.

FISCAL IMPACT:

None